



**BRAZIL CITY PARKS & RECREATION BOARD
NOVEMBER 4, 2009**

- President Ruthann Jeffries called the meeting to order at 7 p.m.
- The October minutes were read and approved.
- Treasurer's Report—Linda Messmer
Non-reverting Fund

Beginning Balance October 1, 2009.....	\$12,891.29
Revenue.....	\$1.59
Disbursements.....	<u>(\$9.75)</u>
Ending Balance October 31, 2009.....	\$12,883.13

Park & Recreation Fund

Beginning Balance October 1, 2009.....	(\$35,495.57)
Revenue.....	\$2,454.22
Disbursements.....	<u>(\$17,563.76)</u>
Ending Balance October 31, 2009.....	(\$50,605.11)

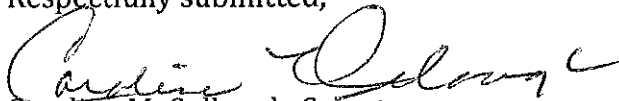
As the encumbrance and expenditure lists were being reviewed, it was noted that three expenditures seemed to be out of line—Aramark Uniforms, The Brazil Times, Verizon North.

Also, Mrs. Messmer led the discussion on the amount of money left by December 31. Since the budget cut on supplies and maintenance, Mr. Houck was asked to estimate what supplies would be needed for the coming year and possibly the next year. It seems as if the Board will have approximately \$10,500 left. After going through the accounts, Mr. Houck estimated he would need \$8,000. Linda Messmer motioned to authorize Bill Houck to purchase supplies from E-Z Clean, Industrial Supply, Sam's Club, NAPA, Timberland and also for concrete, lumber, screws, paint for no more than \$8,000. Seconded by Ruthann Jeffries. Carried.

- Superintendent's Report—Bill Houck
 - Winterization is complete since Halloween.
 - The water is shut off.
 - Much repair has been done to the playground. The round chain structure was remade and will be installed in the Spring.
 - The CYL parking lot is completed with fill and seed.
 - The softball field is draining properly since the dike was built. The water has been diverted and no ditches cut.
 - Mr. Mullinix finished mowing last Wednesday with 21 mows.
 - The parks are clean as well as the pool. Attention will be paid to the pool drains to keep debris at a minimum.
 - There are concerns about the lily pond. It still contains a foot of water, and the leak has not been found. The lilies need to be submerged through the winter. No action was taken.

- John Day of Christmas in the Park hopes to have the sidewalk in place by Nov. 27 as well as the interior of the Santa House.
- Linda Messmer tabled the Olympics until next month.
- The 5-year Plan must be re-written and turned into the State by Jan. 15, 2010. The Park's Ass'n. will not do this, but Wilmadean Baker will help. The plan is a must if applying for future grants. Mrs. Jeffries gave the Board a choice of dropping the plan or all working together to re-write the plan. The Board decided to re-write, edit, tweak the existing plan and then to give it to Mrs. Baker for final critique. The Board felt Mrs. Baker needed the plan by Dec. 15. The Board's first meeting will be Nov. 10 at the Avenue Communications building at 6:30 p.m.
- The playground and shelters are closed Nov. 14 through Jan. 15 for the Christmas in the Park decorations.
- The meeting was adjourned at 8:40 p.m.

Respectfully submitted,


Caroline McCullough, Secretary